

Things that go wrong are **PREDICTABLE** and **PREDICTABLE IS PREVENTABLE**

What's New at Trans-West

Information, Updates & Recognition

Spring Forward Starts March 14th

Summer Dress takes effect on March 14th you may stop wearing your ties and turtlenecks and wear a white T-shirt underneath!



Do you know your Company Polices ?

They are impermissible and can lead to disciplinary action, possibly including immediate discharge.

The Following can be located in your employee handbook on page FO-7.1

Standards Of Conduct

Bringing a television set or reading material to a post this is not related to the job, or other items such as puzzles, games, Headsets, etc. which would divert attention from assigned duties.

Trans-West Security Employee of the Month for February is:

DANIEL GARICA

Daniel has worked for Trans-West Security since October of 2003. He continually receives recognition from the client. He performs over and beyond his duties, while having outstanding work ethics. Congratulations Daniel!

Trans-West Services Employee of the Month for February is:

RAUL GARICA

Raul has worked for Trans-West Services as a Janitor since January of 2007. Raul does an excellent job as a lead, goes above and beyond in his work performance, as well as a liaison between his account and our company. We believe that all of our employees can learn from Raul's work ethic and attitude. Congratulations Raul!!!

YOUR SUGGESTION COUNTS !

Please continue to make suggestions. The suggestion box is located in the main office and in the dispatch office. We asked

for your feedback and we got it! You asked the following:

- **Q.** Why can't we wear long sleeve shirts, especially during fall/winter?
A. It's up for discussion and will be reviewed in the next operations Meeting

Don't forget to Set Your clocks ahead ONE HOUR on March 14th at 2:00 a.m.



Message From the Trainers:

Thank you to all who are keeping up with their Training! New hires receive the security sign on bonus once the six month anniversary and the 40 hours have been met. All officers must complete eight hours of continuing education annually per AB2880.

[Newsletter title]

[Company name]

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phrase copied
from text on
this page) and
limit text to
seven lines***



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